

Sustainable Berea Board of Directors - Meeting Minutes

Date: February 4, 2010, 6:30-8:30 pm

Present: Richard, Bruce, George, Cheyenne, Mark, Peter, Laurel, Becky, Eddie

Regrets: Kent, Robin, Bryce

	AGENDA ITEM	NOTES & DISCUSSION	FOLLOW UP/ACTIONS
1	Review Agenda	<ul style="list-style-type: none"> Reviewed & approved 	
2	Clarifying bylaws	<ul style="list-style-type: none"> The bylaws outline initial staggered Director terms to ensure renewal and continuity of the board. Eventually, all new Directors will be elected for 3 year terms; with 3 positions being elected (or re-elected) each year. Clarification that Director nominations are to be made by other Directors and voted on by Board, not by general memberships. "Notice must be giving 4 weeks in advance of the election of such Director...2/3 vote is required for admission to the Board of Directors" 	<ul style="list-style-type: none"> Executive Committee will draw up suggestions for Director co-horts & present at next meeting Executive Committee will meet to discuss their specific role and bring that back to the Board for approval as an official committee
3	2010 Projects	<ol style="list-style-type: none"> Re-skilling workshops Re-skilling calendar Film & Lecture Series Website, newsletters, papers & how-to hand outs Boost membership Local Economy Potluck Edible yards, Beds & Rain Barrels Spring & Fall Fruit Tree Sales Solar Tour 2010 Resilient Household Volunteer Promotion & Coordination Berea Comprehensive Plan Review (new – added for AMM feedback) <ul style="list-style-type: none"> Discussion about how to include unforeseen opportunities – is that a function the Ex Com can play? Peter motioned the acceptance of the above projects and bring them to the AMM for member review & input, Eddie seconded, all in favour 	<ul style="list-style-type: none"> Input from AMM will hopefully provide further insight on what members want, board will then design agenda Need to revisit/ establish criteria to address spontaneous and external opportunities – next meeting Project descriptions will be developed & presented in a written format at the AMM

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4	Annual General Meeting	<ul style="list-style-type: none"> • Cheyenne handed out “non-member” packages & asked each Director to distribute a couple to folks we know aren't members • Event “to do” list was passed around for additional volunteers; additional items include photos and external media contact • Boone Tavern will offer a special \$79/rate for either the Friday or Saturday night for out of town members (as long as they attend the meeting) • Cheyenne has numbered tickets available for sale, direct members to her; she may coordinate a follow-up phone tree • Actual discussion about having members identify their level of commitment to the various projects by having two different coloured sticky notes, one to signify: “I want to be informed about this”; the other: “I want to help make this happen” • Following voting exercise, members redistribute themselves to discussion tables to further brainstorm ideas... • Directors then lead brainstorming & complete framework (on paper) • Concern about music being more background music than concert • Combined projects & Directors volunteered to facilitate as follows: <ol style="list-style-type: none"> 1. Re-skilling workshops & Film & Lecture Series - Laurel 2. Re-skilling calendar & Resilient Household - Mark 3. Website, & newsletters - Becky 4. Boost membership 5. Local Economy 6. Potluck - Cheyenne 7. Edible yards, Beds, Barrels & Fruit Sales - Bruce 8. Solar Tour 2010 - George 9. Volunteer Promotion & Coordination – Stephanie? 10. Berea Comprehensive Plan Review • Food: concerned about having a high turn out & whether or not we'll have enough food. We could supplement fare with purchased items (i.e. bread, cheese, chocolate...) otherwise quantities unknown till likely Feb 10th • Facilitators will provide information at follow-up Board meeting along with personal observations & suggestions as to next steps 	<ul style="list-style-type: none"> • Each Director to hand out a couple of non-member packages • Justin (Becky's son) to take photos at AMM • Once we have a better idea of attendance, Becky will contact Directors regarding food prep & quantities after Feb 10th • Eddie or Bruce to bring a raised bed for draw • Laurel to send out brainstorming instructions & discussion templates • Cheyenne to talk to Al (Bluegrass Ensemble) about feeling about being “background music” instead of main attraction • Cheyenne to find additional facilitators for discussion groups • Mark to order 10 lb of cheese • Bruce will order 10 loaves of locally made bread • Cheyenne taking care of drinks, dishes & cutlery • Will have a Board meeting at 6pm, Weds Feb 17th as an immediate follow-up to the AMM

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5	Peter's E&E Projects	<ul style="list-style-type: none"> • Bryce and Anda Weaver met to discuss farmer's market proposal, are developing an action plan • New members will get first chance to have energy audits done by Hong Ren Durandal (BC student) 	<ul style="list-style-type: none"> • Peter to follow up with Hong Ren and Anda • Energy audit details to be sent to Becky to post on website
6	Director Nomination	<ul style="list-style-type: none"> • Deferred until we have confirmed expectations and criteria for Directors 	<ul style="list-style-type: none"> • Bring forward to March meeting (Laurel to include in agenda)
7	External Requests	<ul style="list-style-type: none"> • Peter motioned that we join the Chamber of Commerce (annual fee \$50), Bruce seconded; Peter, Bruce, & Laurel offered to have their names put forward as SB contacts • Dean Cornett would like to present a workshop on producing, storing & preserving food – board felt that would be an appropriate re-skilling workshop, suggestion to be forwarded to the AMM discussion group • CFA wants to coordinate a Local Foods event at our local Farmer's Market Saturday April 3rd, SB will do a booth to promote our projects & products • SB not participating in the Energy Fair in Richmond or at the Women in Agriculture Forum this year • KEF asked if SB would write a letter to the power company to persuade them to invest in a combination of energy efficiency, weatherization, and greener energy source initiatives before proceeding with plans to construct a new coal powered generation plant 	<ul style="list-style-type: none"> • Cheyenne to pay CofC membership fee and clarify SB contacts • Cheyenne to contact CFA to follow up on SB's booth Apr 3rd & other activities • Mark to write letter to coal power plant as per KEF's request
8	Additional assistance	<ul style="list-style-type: none"> • Board was in favour of taking advantage of opportunities to hire contractors to assist with administrative tasks where and when needed • Discussion about budget and ability to hire administrative assistance on a regular basis 	<ul style="list-style-type: none"> • Cheyenne to follow up by arranging paid assistance • Once projects are finalized, we will have to establish a budget
9	Next Meeting	<ul style="list-style-type: none"> • Wed Feb 17th, 6:00 pm – Bruce Trades Building, focus will be exclusively a follow up to the AMM • Thurs Mar 25th, 6:30 pm – Bruce Trades Building, regular monthly Board meeting 	<ul style="list-style-type: none"> • Laurel to send agendas in advance of both meetings